



WOODSIDE ACCOUNT SET-UP INSTRUCTIONS

We are excited to launch the new **MYWOODSIDE** for all members. This new platform offers a more seamless, efficient and intuitive user experience.

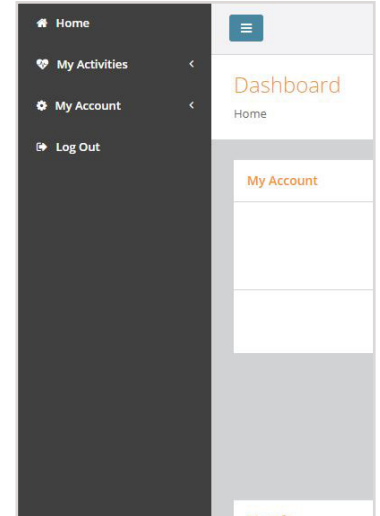
TO SET UP YOUR ACCOUNT, PLEASE DO THE FOLLOWING:

1. Please visit clubwoodside.com/my-woodside and click **MY ACCOUNT**, where you'll arrive at the new MyWoodside login screen.

2. Enter your Member ID (member number) for both the Username and Password fields.

After your first login, you'll be asked to create a new Password.

3. Navigate to **MY ACCOUNT** the Menu on the left side of the screen.



4. Click on the **MANAGE PROFILE** tab to set-up your member profile, and complete all the requested information (you can also change your member ID to a more familiar username if you wish to do so).

5. Click on the **MANAGE PAYMENT METHODS** tab to set up payment methods and accept the Terms & Conditions.

FOR HELP LOGGING INTO YOUR ACCOUNT, CALL THE WOODSIDE FRONT DESK AT 913.831.9663

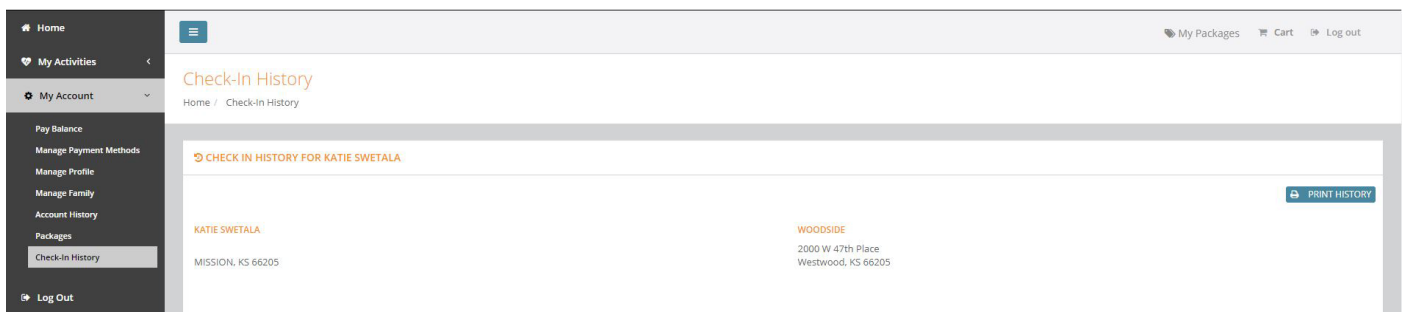
(see additional features on next page)



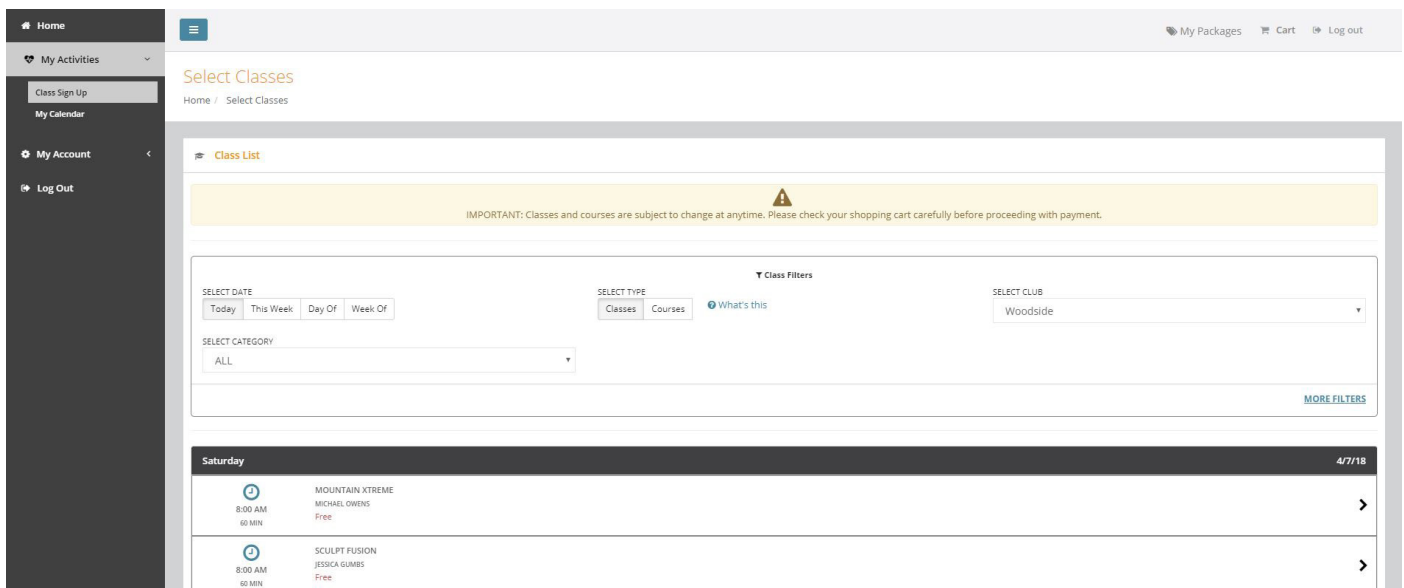
WOODSIDE ACCOUNT SET-UP INSTRUCTIONS

ADDITIONAL FEATURES

- View past check-ins by clicking on the **CHECK-IN HISTORY** in the left menu.
- You can also print usage history reports from this page.



- Book a group fitness class by clicking on **MY ACTIVITIES** then **CLASS SIGN-UPS**. You can filter by day, class category or instructor. Registration is required for Cycling, Boxing Bootcamp, Cardio Tennis and fee-based offerings.
- Looking for Tennis classes or events? Select Woodside Tennis under **SELECT CLUB**.
- View booked services (personal training sessions, spa appointments, clinics, etc.) by clicking on **PACKAGES** in the left menu.



QUESTIONS?

If you have questions about billing or on-account charges, please contact Jonas Support at 1.855.275.1060 Monday-Friday 7am - 8pm or Saturday 9am - 2pm (CST).